

**Trinity Vicariate Meeting #1**  
**Presentation/Our Lady of Victory Meeting ~ 16 September 2008**  
**Donna Kutylowski, Trinity Vicariate Secretary/PPC Rep-SS.Peter & Paul**  
**(Minutes taken by Ms. Liz Demyan, St. Catherine of Sienna)**

Jerry Szczepanski, Chairman/Moderator started the gathering at 6:47 pm and welcomed everyone. Meeting began at 7:00 pm with Opening Prayer delivered by Fr. Don Archambault, Vicar. Parish Roll Call was taken. Minutes were approved by the assembly by consensus.

**Vicariate Schools' Alliance, Roseann Jodway, Treasurer:**

- Enrollment is down in Trinity Vicariate schools; current enrollment is: Christ the King: 155; St. Scholastica: 155; St. Bartholomew: 82; St. Cecilia: 98; Gesu: 230;
- Anyone interested in serving as a "Volunteer Speaker" for the Leadership Camp is asked to contact Roseann Jodway @ Christ the King;
- Per the Trinity Vicariate Rental Sharing Document, it appears that as of the 30 June 2008 period, five parishes have a "credit" regarding VSA payments; five parishes owe a VSA balance; and, two parish balances are unknown at this time;
- Parishes that earn rental income follow this calculation to determine the amount of VSA subsidy that supports Vicariate Schools: 15% of Net Annual Parish Rental Income; Net Annual Parish Income = Annual Rental Income Less 6% of Annual Rental Income (owed to AOD);
- Deacon Hubert Sanders spoke of Diocesan policy and fairness regarding Rental Sharing.

**Trinity Vicariate Financial Report, Roseann Jodway, Treasurer:**

- Trinity Vicariate Checking Acct. Balance a/o 30 Sept. 2008: \$6,230.74; Vicariate Schools Alliance Checking Acct. Balance: \$31,250.54;

**Vicar's Report, Fr. Don Archambault:**

- Fr. Don wants a "speaker" invited to meetings to assist in "Vicariate Pastoral Council" Formation. For September 2008, the speaker was AOD's Young Adult Ministries, Joi Hunter and Krista Bajoka were the speakers tonight. Joi was unable to attend, so Krista delivered the presentation that "evangelization" has been targeted as the "key" to attract/retain the youth/young adults. Comments were shared regarding a connection to the city for youth. Many excellent handouts were available. Some meetings needed to be on a parish level and parish-based. It appears to be somewhat difficult for some students to return to their individual college.
- Vicar's additional thoughts included: savings; Central Region Map; Cluster Partners, Response to Tracking Committee; Assistance for Vicar (Fr. Victor Clore will assist with finances), meetings with priests and pastoral associates, Msgr. LeFevre will host some meetings and notices will be sent out; some Administrative Assistance will be necessary to assist the Vicar and Trinity Vicariate; a new director will be announced for the Office of Black Catholics;

**Other Issues Shared and Discussed:**

- Planning for the 3<sup>rd</sup> Annual Michigan Young Adult Conference is underway and proposals for workshop sessions are being accepted by this conference office in Auburn Hills, MI.
- 10<sup>th</sup> Annual Parish Life Conference is being held on Oct. 11 @ St. Mary's in St. Clair; Oct. 14 @ St. Scholastica in Detroit; and, Oct. 15 @ Our Lady of Mt. Carmel in Temperance, MI; the regularly scheduled Trinity Vicariate Meeting for October is cancelled to allow parishioners to attend this conference; registration flyers and brochures have been delivered or sent to Archdiocese of Detroit parishes;
- Young Adults/Campus Ministry locations are found within 27 Michigan colleges/universities;

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- The Gabriel Richard Center, Dearborn, is hosting their Faith on the Frontlines Series;
- The St. Vincent de Paul Health Center @ Immaculate Heart of Mary, Detroit is available to those in need of treatment for common/routine medical conditions: phone number is: 313.837.5078; call 248.849.2746 if you are interested in making a donation or volunteering;

**Parish Life and Services, Lori McGlennen:**

- Presented Focus Area Development (long and short term strategies). It is recommended that a yearly review be conducted by the Trinity Vicariate Assembly to track and monitor the direction of our Vicariate.

**Agenda Items to be Addressed at Meetings:**

- Please contact Fr. Don Archambault or Jerry Szczepanski, Vicariate Chairman;
- Jerry spoke and made a statement that "God's work must truly be our own", something for our Vicariate to ponder.

**Mission Statement/Logo Committee, Jerry Szczepanski and Donna Kutylowski, Co-Chairs:**

- Currently, the Trinity Vicariate has been updated with **Operations Procedures (or ByLaws)** and **Logo** during the 2007-08 term. The **Mission Statement** was presented and adopted by member parishes and is as follows: *"The mission of the Trinity Vicariate, an assembly of Roman Catholic parishes and communities in the Archdiocese of Detroit, is to support, protect and affirm in prayer, word and deed, each other's work in making Christ known, visible and worshipped in our neighborhoods, cities and world."*
- **Logo:**



**DRE Report, Christine Laing:**

- 2008-09 Multi-Parish Confirmation Preparation Program was rolled out and was developed as a result of a collaboration amongst Trinity Vicariate DRE's:
  - Registration is open to students in the 8<sup>th</sup> grade or higher and must have already received the sacraments of Baptism and First Eucharist;
  - Preparation Sessions are held at St. Hilary, Redford on the 3<sup>rd</sup> Sunday, 6:00 – 8:00 pm;
  - Confirmation Retreat is scheduled for Sun., April 19<sup>th</sup>; 1:00 pm – 6:00 pm @ St. Hilary;
  - Confirmation Rehearsal is scheduled for Thursday, 4 June 2009, 7:00 pm @ St. Christopher, Detroit;
  - Confirmation is scheduled for Sunday, 7 June 2009, 3:00 pm @ St. Christopher, with Bp. John Quinn as Celebrant;
  - Return Candidate Registration Form to Christine Laing @ St. Hilary Parish, Detroit;
- **On-going "4<sup>th</sup> Tuesday Faith Formation Series":**
  - Sessions started on Aug. 26<sup>th</sup> and are held on the 4<sup>th</sup> Tuesday @ Gesu Parish, 7:00 – 9:00 pm; sessions are open to any interested adult.

**Website, Trinity Vicariate Website: web address is [www.trinityvicariate.org](http://www.trinityvicariate.org)**

- Glenn can be contacted by sending an email to: [webmaster@tv.org](mailto:webmaster@tv.org);

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**APC Report, Donna Kutylowski:**

- 1<sup>st</sup> Meeting held on 9 Sept. 2008; Manresa Retreat Center presented their “Prayer in the Darkness” Ministry; a prayer that can be said to free all individuals who are suffering any type of sin (pamphlets available);
- All Vicariate Assembly: Bp. Reiss launched the planning stage for this event to recognize those who dedicate their time, talents and treasures within vicariates;
- Resource Manual for Parish Restructuring have been distributed; this manual is an “instruction manual” for parishes experiencing clustering, merging, closing/suppressing or opening;
- Michael Hovey, Director of Catholic Social Teaching, AOD:
  1. Delivered a presentation on Stem Cell Legislation and all faithful Catholic Christians are encouraged to vote “NO on 2” in the November 2008 Elections;
  2. Delivered a presentation about Catholic-Muslim dialogue; faithful Muslims believe:
    - There is only one creator: Almighty God;
    - In prayer being said 5 times per day;
    - That all Muslims should give charity to those in need;
    - That observing the Feast or Holy Time of Ramadan is essential to their faith (similar to Catholics’ fasting during Lent);
    - That all Muslims perform a pilgrimage at least once in their lifetime;

**Meeting Adjournment:** 9:07 pm with prayer delivered by Deacon Sanders.

**Next 2008 Meetings:** Tuesday November 18<sup>th</sup> @ St. Luke Parish, Detroit, MI and 16 December @ SS. Peter & Paul. 6:45 pm – Gathering; 7:00 pm – Meeting.